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YSGOL BRO ALUN

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Dear parents and carers,

Below is information for parents and carers regarding bringing your children to the school and collecting them at the end of the day over the next three weeks. The information is based on guidance from The Welsh Government, the Local Education Authority and the risk assessment completed by the school. We have also had to take into consideration the effect of the building work on entrances and paths around the school.

Information for everyone (children returning to their classes and key workers children attending the care provision)

- Parents and carers should walk to and from school whenever possible
- If transport needs to be used, you should avoid public transport
- Members of different families shouldn't travel together in the same vehicle
- If you are travelling in a car and parking in the school car park, **you should only park in the designated parking bays and not anywhere else i.e. on the pavement. These areas must be kept clear. If there isn't any space in the car park, please park on the road outside the school.**
- Only one parent or carer should come to the school to drop off or collect to limit the numbers on school grounds.

Children returning to the class on their allocated days

- We are extending the time that you can drop off your child in the mornings to be between **8:45am and 9:15am**
- You will need to walk your child through the gate in the green fence (picture 1 on the accompanying sheet) to the hall's outer fire doors (picture 2). Staff members will take your child from there to the classroom. You will then walk back to the car park through the next gate (picture 3).
- At the end of the day, we are extending pick up times to be between **3:00pm and 3:15pm.**
- If you are in a car, please wait outside your car until one of the staff calls you to collect your child from one of the gates in picture 4. If you have walked to the school, please wait on the grassed area (2 meters apart!) to the left of the gates in picture 4 until you are called.

Key Workers Children

- If you want your child to access the key workers care provision, the usual booking procedure needs to be followed. The times the children accessing the provision will be able to attend over the next three weeks will be **8:00am – 5:10pm**.
- You will be able to drop off and collect your child any time between these times, just the same as the present arrangements.
- If children arrive at the provision before 8:45am, they will go into the breakfast club. If they stay after 3:15pm, they will go into the After School Club (payable).
- School lunch will not be available, so a packed lunch will need to be brought in from home.
- When dropping off and collecting, please come to the main entrance as usual. You will need to use the large double gate only and none of the other gates. (picture 5).

General

- Parents and carers won't be allowed to enter the school building. If there are any messages, you should phone, email or pass the message on to staff by the hall door.
- Everyone must follow the 2 metre social distancing rules especially if you need to wait for a short while at the end of the day while the children are let out. There will be markings and signs around the outside of the school to assist with this.

We will be monitoring the arrangements over the three weeks and will let you know if we need to make any changes.

Thank you for your co-operation,

Osian Jones